

**HIGHLAND INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
Monday, November 21, 2019  
7:00 PM**

**MINUTES**

**INVOCATION** – led by Kyle Sanford

**ROLL CALL**

Board of Trustees Secretary Brandon Bankhead called the meeting to order at 7:13 p.m. and certified the presence of a quorum. Those present: Cody Muncy, Kevin Gillespie, and Kyle Sanford. Board President Jimmy Johns, Vice President Allen Hoelscher and Derek Montgomery were not present. Also present were Superintendent Duane Hyde, Business Manager LynnAnn Duniven, Superintendent Secretary Recia Hale, Secondary Principal Shane Mallory and Elementary Principal Brittany Lloyd.

**RECOGNITION OF GUESTS**

**SELECT BOARD OFFICERS**

With so few Board members present, Cody Muncy made a motion to table Board Officer selection until the December meeting. The motion was seconded by Kevin Gillespie.

Motion passed 4-0

**OPEN FORUM**

- Duane Hyde-Thank you notes from Mrs. Marla Muncy and Mr. Eddie Richardson were read aloud
- Kevin Gillespie-Robotics team represented Highland proudly
- Duane Hyde-gave an update on the water well situation

## **ITEMS for DISCUSSION and/or ACTION**

### **A. Consent Agenda**

1. Minutes from the October 21, 2019 Board meeting
2. Accounts payable

There was a motion made by Cody Muncy and a second by Kyle Sanford to approve the consent agenda.

Motion passed 4-0.

### **B. 2018-19 Financial Audit Report**

Michael Hamby with Merritt, McLane & Hamby, P.C. presented the 2017-18 Financial Audit Report. The audit was perfect.

Kevin Gillespie made a motion to approve the 2018-19 Financial Audit Report. Cody Muncy seconded the motion.

Motion passed 4-0.

### **C. Consider Nominations for Appraisal District Board**

The Board considered nominations for the Appraisal District.

Cody Muncy made a motion to nominate Terry Muncy of Maryneal to serve as Highland's Board nominee. Motion was seconded by Kyle Sanford.

Motion passed 4-0.

### **D. Consider Approval of revised District Emergency Operations Plan**

Mr. Mallory presented the updated EOP.

Cody Muncy made a motion to approve the revised EOP as presented with a second from Kyle Sanford.

Motion passed 4-0.

### **E. Additional Transfer Students for 2018-19**

Mrs. Lloyd presented additional transfer students for 2018-19 for consideration.

Cody Muncy made a motion to approve/deny the students as presented to the Board. Kevin Gillespie seconded the motion.

Motion passed 4-0.

**F. Consider December 2018 Board Meeting Date**

At the time of the Board meeting there was a conflict with the December Board meeting date. The Board decided to move the meeting to Thursday, December 19, 2019.

Kyle Sanford made a motion, seconded by Cody Muncy, to move the meeting date. Motion passed 4-0.

**G. Principals' Reports**

Mr. Mallory and Mrs. Lloyd presented the monthly principals reports.

No action.

**H. Superintendent's Report**

1. Student Attendance for Second Six Weeks

**ADJOURN**

With there being no further business, Secretary Brandon Bankhead declared the meeting adjourned at 8:01 p.m.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Date

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