

**HIGHLAND INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
Monday, November 18, 2022
7:00 PM**

MINUTES

INVOCATION – led by

ROLL CALL

Board of Trustees President Jimmy Johns called the meeting to order at 7:00 p.m. and certified the presence of a quorum. Those present: Vice President Allen Hoelscher, Secretary Brandon Bankhead, Kevin Gillespie, and Rebecca Gratehouse. Derek Montgomery was not in attendance. Also present were Superintendent Robbie Phillips, Business Manager LynnAnn Duniven, Superintendent Secretary Recia Hale, Principal Brittany Lloyd and Assistant Principal Morgan Martin.

RECOGNITION OF GUESTS

Michael Hamby
Kenny Border
David King

STATEMENTS OF OFFICER FOR NEW BOARD MEMBERS

Each newly elected member of the School Board was issued a Statement of Officer.

OATHS OF OFFICE FOR NEW BOARD MEMBERS

Lynn Ann Duniven, Business Manager and Notary Public, administered the Oath of Office for the newly elected members of the Board.

SELECT BOARD OFFICERS

President:

Brent Allen nominated Jimmy Johns for Board President. Kevin Gillespie made a motion to cease nominations. Jimmy Johns was elected as President by a vote of 5 for and 0 against with Jimmy Johns abstaining from the vote.

Vice President:

Rebecca Gratehouse nominated Allen Hoelscher for Board Vice President. Brandon Bankhead made a motion to cease nominations. Allen Hoelscher was elected as Vice President by a vote of 5 for and 0 against with Allen Hoelscher abstaining from the vote.

Secretary:

Kevin Gillespie nominated Brandon Bankhead for Board Secretary. Brent Allen made a motion to cease nominations. Brandon Bankhead was elected as Secretary by a vote of 5 for and 0 against with Brandon Bankhead abstaining from the vote.

OPEN FORUM

ITEMS for DISCUSSION and/or ACTION

A. Consent Agenda

1. Minutes from the November 17, 2022 Board meeting

There was a motion made by Brent Allen and a second by Allen Hoelscher to approve the Consent Agenda.
Motion passed 6-0.

B. 2021-22 Financial Audit Report

Mr. Michael Hamby of Merritt, McLane and Hamby presented the 2021-22 Financial Audit Report to the Board.

Allen Hoelscher made a motion to approve the 2021-22 Financial Audit Report as presented to the Board. Brent Allen seconded the motion.
Motion passed 6-0.

C. Business Office Report

Mrs. Duniven presented the monthly business office report to the Board and answered any questions they might have had.

Information only, no action.

D. Consider Adopting the Resolution to Amend the Highland ISD 403(b) Retirement Plan

Mrs. Duniven discussed this Item. The Amendment provides guidance regarding part time employee eligibility. There were also amendments to hardship distribution.

Brent Allen made the motion to adopt the Resolution to Amend the Highland ISD 403(b) Retirement plan, seconded by Brandon Bankhead.
Motion passed 6-0.

E. Additional Transfer Students for 2022-23

There were no additional transfer students for consideration at time of the meeting.

No action.

F. December Board Meeting Date

It was discussed that there would be a conflict with the December Board meeting date. The Board decided to move the meeting to Thursday, December 15, 2022. Time will remain the same.

Rebecca Gratehouse made a motion, seconded by Allen Hoelscher, to move the meeting date.
Motion passed 6-0.

G. Discussion of Possible Highland Education Foundation

Mr. Phillips, David King and Kenny Border presented the Board with information on creating a Highland Education Foundation. Mr. Border also presented the Board information about his involvement with the Foundation of Innovation, an organization that would help create the fund for Highland.

There was a motion made by Brent Allen with a second by Allen Hoelscher to hire the Foundation of Innovation to help create a Highland Education Foundation for a one-time fee of \$24,500; the contract to last for one year.
Motion passed 7-0.

H. Principals' Reports

Mrs. Lloyd presented the monthly principals reports.

No action.

I. Superintendent's Report

1. Student Attendance for Second Six Weeks
2. Security Updates

The Board entered into closed session at 8:35 p.m. under TCG Section 551.074.

E. Additional Transfer Students for 2022-23

The Board resumed open session at 9:05 p.m.

ADJOURN

With there being no further business, President Jimmy Johns declared the meeting adjourned at 9:08 p.m.

Board President

Board Secretary

Date