

# **HIGHLAND SCHOOL PARENTAL INVOLVEMENT POLICY**

**2023-2024**

## **HIGHLAND INDEPENDENT SCHOOL DISTRICT**

### **PART I. GENERAL EXPECTATIONS**

Highland School agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- Highland School will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the school-wide program plan for Title I Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
- The school will involve the parents of children served in Title I Part A, schools in decisions about how the 1 percent of Title I Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, meaningful communication involving student academic learning and other school activities, including ensuring-

- A. That parents play an integral role in assisting their child's learning
- B. That parents are encouraged to be actively involved in their child's education at school;
- C. That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees, to assist in the education of their child;
- D. The carrying out of other activities, such as those described in section 1118 of the ESEA.

## **PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL, PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. The Highland School will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:
  - A. Parent meetings will be held at two separate times during the day. We will host a meeting at 8:00 am and again at 3:30 pm. Providing child care upon request.*
  - B. Parent meetings will be held in conjunction with a PTO meetings at 8:00 am in the school library on the first Friday of each month.*
2. The Highland School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
  - A. School Report Card and status information will be made available to all interested parties via: The school web page, hard copy available by request, or a copy of the report will be kept in the school library.*
  - B. Information will be discussed during a parent meeting scheduled on two separate evenings for the purpose of discussing the state and federal reports.*
3. The Highland School will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs and to explain the Title I Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I Part A programs to this meeting , and will encourage them to attend by:  
*Combining the PTO business meeting, and the annual Fall Title I meeting on Friday, October 6 , 2023 at 8:00 am in the School Library.*
4. The Highland School will provide parents of participating children information in a timely manner about Title I Part A programs that includes a description and explanation

of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:

- A. Establishing a detailed Parent, Student, School Compact*
  - B. Offer parent-teacher conferences; annually discussing Parent, Student, School Compact as it relates to their student's academic achievement.*
  - C. Listed postings on the School Web page*
  - D. Monthly newsletter sent home with a school calendar*
5. The Highland School will, at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. Child care is available upon request. The school will respond to any such suggestions as soon as practicably possible by:
- A. Working in conjunction with the PTO in developing meeting opportunities*
  - B. Working with other school groups in coordinating meeting times: Ag boosters, NHS, and Athletic Booster Club*
6. The Highland School will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:
- A. Each parent will receive a phone call from the school detailing test results*
  - B. Each parent will receive a copy of the test results either by mail, or delivered directly to the parent. Parents may also access their student's reports online.*
7. The Highland School will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:
- Parent will receive a letter via US Postal indicating the situation in the classroom*
8. The Highland School will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph:
- a. The state's academic content standards,
  - b. The state's student academic achievement standards,
  - c. The state and local academic assessments including alternate assessments,
  - d. The requirements of Part A
  - e. How to monitor their child's progress, and
  - f. How to work with educators:
9. The Highland School will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:
- A. Hosting a Parent Technology Orientation, with child care provided, upon request.*
  - B. Providing Tech information and Reading Hints in the monthly newsletter*

10. The Highland School will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to communicate with and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
  - A. Encouraging Parent Impromptu communication on a daily basis*
  - B. Newsletters, Phone calls, emails and written notices sent home*
  - C. Parent participation meetings in conjunction with PTO*
  - D. Elementary students provided planners as a communication tool for parents*
11. The Highland School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
  - A. Parent Orientation night and Meet the Teacher night*
  - B. TPRI review meetings with all elementary parents*
12. The Highland School will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language the parents can understand:
  - A. Parent Newsletter
  - B. Social Media outlets: SeeSaw, Remind, FB, Emailed announcements, Google Calendar with all school events
  - C. Written letters from the teacher

### **PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

### **PART IV. ADOPTION**

This School Parental Involvement Policy has been developed jointly with, and agreed on with parents of children participating in Title I Part A programs, as evidenced by:

This policy was adopted by the Highland Independent School District on August 9, 2023 and will be in effect for the period of one academic school year. The school will distribute this policy to all parents of participating Title I, Part A children on or before September 25<sup>th</sup>, 2023.

*Morgan Martin*

Morgan Martin, Title I Coordinator, Highland ISD

*August 16, 2023*

Date